

## Community Service Day 2025

### HELLO WESTGATE STUDENTS AND FAMILIES!

The Westgate Community Service Day is an opportunity for the students of Westgate to serve others and connect to our larger Winnipeg community. On Wednesday, May 14, instead of spending the day in classes, students will volunteer for a Winnipeg non-profit organization or institution.

Community Service Day also builds community through fundraising. By asking friends, family, and church communities to sponsor our Community Service Day, we are asking them to be part of our shared Westgate life. When asking for donations, we encourage students to emphasize that this is a school-wide event.

#### **Please consider these facts as we prepare for this fundraiser:**

- Westgate receives a little less than 50% of the funding per student from the provincial government that a public school receives. The difference is covered by student tuition and donations from supporters of Westgate.
- We have two student fundraisers a year, Cyclathon and Community Service Day, where we invite students to help ask the community (family, friends, Westgate teachers, church members, etc.) to support the mission and work of the school.
- These two fundraisers allow us to take important projects out of the cost of tuition, reducing tuition by an estimated \$300.
- For cyclathon we were able to raise enough money to replace our bleachers! Stay tuned for our next project!

#### **Event Details:**

**Grades 9 - 12:** Community service placements have been arranged for our students in grades 9 - 12. Our staff and students will be helping out at our churches and other community organizations, assisting with some spring cleaning and other projects. Students will be volunteering at places such as Camp Assiniboia, Bethania Personal Care Home, Oak Table Ministry, and MCC.

**Grade 6 - 8:** Students in Grades 6 - 8 are asked, with their parents' help, to find a service opportunity in a volunteer or not-for-profit sector where they can volunteer for a minimum of 4 hours. Students should be supervised. This would be a great opportunity for a parent or grandparent to spend the day with their middle school student (and maybe some of their friends and classmates) volunteering. Homeroom teachers will keep a note on all the volunteer placements and will hand out a supervisor's report for the day, to be returned to the homeroom teacher. More detailed information has been provided in a separate email.



**Students can collect donations in support of their fundraising in the following ways:**

**1) Cash**

- Put money in envelope
- Record donation on the Student Record Sheet

**2) Cheque**

- Put cheque in envelope
- Record donation on the Student Record Sheet

**3) e-Transfer**

- Give donor a fundraising card, which includes the following information:
  - send donations to [accounting@westgatemennonite.org](mailto:accounting@westgatemennonite.org)
  - Include in the memo line:
    - Donor's Mailing Address (for tax receipts)
    - Student's Name
    - Student's Grade
- Ask supporters to let you know their donation amount after the donation has been made, so that you can track your fundraising efforts.
- Record donation on the Student Record Sheet

**4) Credit Card through CanadaHelps.org**

- Give donor a fundraising card, which includes the following information
  - Go to:
    - Grade 6: <https://www.canadahelps.org/en/dn/103717>
    - Grade 7: <https://www.canadahelps.org/en/dn/130788>
    - Grade 8: <https://www.canadahelps.org/en/dn/130792>
    - Grade 9: <https://www.canadahelps.org/en/dn/130793>
    - Grade 10: <https://www.canadahelps.org/en/dn/130794>
    - Grade 11: <https://www.canadahelps.org/en/dn/130795>
    - Grade 12: <https://www.canadahelps.org/en/dn/130796>
    - General Fund: <https://www.canadahelps.org/en/dn/15605>
      - Select "Community SERVICE DAY" from the drop down menu
  - Include in the comment:
    - Student's Name & Grade
- Ask supporters to let you know their donation amount after the donation has been made, so that you can track your fundraising efforts.
- Record the donation on the Student Record Sheet

**5) Remind Me**

- In some cases, supporters donate to Westgate Mennonite Collegiate many times a year. They may pledge an amount to a student, but wish to receive an invoice from the school.
- Record the donation on the Student Record Sheet

On Thursday, May 22nd, students will be **submitting** their Community Service Day Material (Student Record Sheets), along with any cash or cheques received, to their homeroom teachers. After counting their class totals, all of the Record Sheets and monies will be passed on to the Accounting office.

Please note:

- Westgate Mennonite Collegiate collects the names and addresses of supporters (Donors) in order to issue tax receipts.
- Please only offer the "Remind Me" option if it is specifically requested.

**Our school goal is \$30,000!**

## Fundraising Prizes

Here are some of the fundraising prizes:

- Junior Students (Grades 6 - 9):
  - If the class raises an average of \$100 per student, the homeroom will receive a summer treat on their way out the door at the end of a school day!
  - If the class raises an average of \$150 per student, the homeroom will receive a summer treat and 30 minutes of class time to relax as a homeroom.
- Senior Students (Grades 10 - 12):
  - If an individual raises \$75, they will be invited to a pizza party
  - If an individual raises \$100 or more, they will be invited to the pizza party and receive a drink and dessert
  - All students invited to the pizza party are also invited to participate in a trivia event with a money prize.
- If any student raises \$200 or more, they will be awarded 5% of money they raised, based on \$100 increments. Max. take-home: \$100

e.g. \$200 pledges = \$10 cash      \$250 pledges = \$10 cash      \$299.99 pledges = \$10 cash



## Grade 6 - 8 ONLY Community Service Day Supervisor Form

**Westgate Mennonite Collegiate**  
**May 14, 2025**



Once a year the Westgate students and staff take a day away from the classroom to go out into the community to serve and learn by doing things for others. Today, Wednesday May 14th, is the day 375+ people are out “doing good”.

Our Grade 9-12s are out at various agencies around the city. The Grade 6-8s are doing things “closer to home”. Thank you for providing one such opportunity for our younger students. Thank you for supporting and supervising our students in this way.

Please note that this is also a fundraising opportunity: if you would like to support the students in this way as well – you are welcome, but you are in no way obligated. The money raised supports the ongoing student projects and helps to keep our tuition rates lower.

- Grade 6 Fundraising page: <https://www.canadahelps.org/en/dn/103717>
- Grade 7 Fundraising page: <https://www.canadahelps.org/en/dn/130788>
- Grade 8 Fundraising page:: <https://www.canadahelps.org/en/dn/130792>

Thank you again for providing an opportunity for our student(s) to serve. Please take a moment to fill out this form to confirm the time our student(s) spent with you.

Name of student(s):

\_\_\_\_\_

Place of service: \_\_\_\_\_

Type of work done: \_\_\_\_\_

\_\_\_\_\_

Hours served: \_\_\_\_\_

Signature of supervisor: \_\_\_\_\_

Contact phone number: \_\_\_\_\_

Comments: