

Westgate Mennonite Collegiate

Position Title: Principal

Introduction: Westgate Mennonite Collegiate (WMC) is a faith-based organization whose staff is expected to profess a living faith in Jesus Christ, and to be active members of a Christian church. Staff are encouraged and expected to work cooperatively with each other; demonstrate flexibility in organizing work; have effective communication skills; and demonstrate thoughtfulness in decision making. Staff must be non-judgemental and receptive in approach and reflect concern, respect and commitment toward the individual, family and community. The Principal is expected to work together with Board and staff in the spirit of collegiality.

Accountability: The Westgate Board of Directors elected by the WMC constituency (the "Board")

Duration and Termination of Term: To be negotiated with Board and included in Employment Agreement.

Remuneration and Benefits: To be negotiated with Board and included in Employment Agreement.

Position Description: The Principal shall have overall responsibility for all aspects of the administration of WMC. This includes but is not limited to:

- Articulating WMC's vision for Christian education
- Communicating the vision and needs of WMC to the church constituency and wider community
- Seeking support from the church constituency and wider community
- Curriculum development and implementation of program
- Supervision of faculty and staff
- Use of facilities
- Overall fiscal planning and contract planning

Qualifications: The successful candidate will:

- Be a certified teacher in Manitoba, or able to transfer certification from another province
- Have at least 10 years teaching experience
- Have administrative experience
- Be a person committed to Christ and the church, and be an active member of a Mennonite Church
- Be able to deliver a devotion or meditation
- Preferably have theological training
- Have the ability to relate to the diverse parent and supporting school constituency
- Be committed to work within the Mennonite Educational Society parameters as established by the Bylaws and Procedural Guidelines
- Be a team player committed to listen carefully and lead creatively